SIG Academy
Course Catalogue 2015
www.sig.edu.au

Unlock Your Future
Congratulations on taking this step towards an exciting and rewarding career in the Security Industry!

Thank you for your interest in our security career-training programs! We are confident you will find the CPP20212 – Certificate II in Security Operations and the CPP30411 Certificate III in Security Operations an exciting and convenient step in achieving your career goals.

We are pleased to provide you with an opportunity to attend the CPP20212 Certificate II in Security Operations program and the CPP30411 Certificate III in Security Operations at the SIG ACADEMY. This information bulletin is designed to assist you in attending the SIG ACADEMY, provide you with course and training information and answer questions you may have.

The SIG GROUP was established in Australia by Chief Executive Ray Mancini since 2003 with branches in Italy and Ukraine to provide security services through SIG - Security Intelligence Group, firearms, defensive tactics, and security training through the SIG ACADEMY.

The SIG GROUP is considered as one of the best training organizations in the world and a leader in providing the most current and up to date operational training methods for military, law enforcement and high-level security professionals.

Some of the courses and training offered;

- Security Courses
- Firearms Training
- Law Enforcement Training
- Defensive Tactics Training
- Dignitary Protection Training
- Leadership and Management Training
- Security Services

CONTACT DETAILS
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Joondalup WA 6027
Australia.

SIG ACADEMY - Registered Training
Organisation Number: 52290

PRINTING INSTRUCTIONS
To print this document from any Adobe Reader go to File > Print Select which pages you would like then proceed to print
CPP20212 CERTIFICATE II IN SECURITY OPERATIONS

COURSE OVERVIEW

Successful completion of the entry level CPP20212 Certificate II in Security Operations qualification will satisfy Western Australia Police Licensing requirements for a Security Officer and/or Crowd Control license. The aim of the Certificate II course is to develop a student’s proficiency in providing Operational Security Services including Crowd Control and Security Guarding duties. The key content of the program includes legislative requirements within the Security Industry, Customer Service, Teamwork, Communication Skills, Managing Intoxicated Persons, Reporting Security Incidents, Occupational Health and Safety, and Emergency Procedures.

COURSE STRUCTURE

The course is presented via a combination of structured tutorials, workshops, case studies, video, practical assignments and workplace application. Individual and group work activities and assessment activities are conducted throughout the course. This qualification is delivered over a period of 88 hours student – trainer contact as implemented by the WA Police Licensing, Security and Probity Services.

All trainers and assessors are recognised industry experts, holding relevant experience and training qualifications. They include security industry specialists, former serving police officers, military personnel and emergency response and medical specialists.

PREREQUISITES

There are no formal prerequisites required for CPP20212 – CERTIFICATE II IN SECURITY OPERATIONS; however language literacy and numeracy skills are essential.
Successful completion of the CPP30411 Certificate III in Security Operations qualification will satisfy Western Australia Police Licensing requirements for an Armed Security Officer and/or Unarmed Bodyguard License. The aim of the Certificate III course is to develop a student’s proficiency in providing Armed Operational CIT Security Services, Unarmed Bodyguard Services for Executives / VIP Protection and Security Guarding duties. The key content of the program includes legislative requirements within the Security Industry, providing Cash-In-Transit Services, Customer Service, Teamwork, Communication Skills, Managing the Protection of Persons, Reporting Security Incidents, Occupational Health and Safety, and Emergency Procedures.

**COURSE STRUCTURE**

The course is presented via a combination of structured tutorials, workshops, case studies, video, practical assignments and workplace application. Individual and group work activities and assessment activities are conducted throughout the course. This qualification is delivered over a period of 112 hours student – trainer contact as implemented by the WA Police Licensing, Security and Probity Services.

All trainers and assessors are recognised industry experts, holding relevant experience and training qualifications. They include security industry specialists, former serving police officers, military personnel and emergency response and medical specialists.

**PREREQUISITES**

You must have successfully completed the CPP20212 – CERTIFICATE II IN SECURITY OPERATIONS prior to enrolling into this course. Language literacy and numeracy skills are essential.
CERTIFICATE II IN SECURITY OPERATIONS
SECURITY OFFICER COURSE
CERTIFICATE II IN SECURITY OPERATIONS
SECURITY OFFICER COURSE

COURSE OUTLINE

The training workshops will address the following Units of Competency as identified in the National Training Package. 12 units of competencies must be successfully completed to attain the CPP20212 – CERTIFICATE II IN SECURITY OPERATIONS qualification.

7 CORE UNITS

CPPSEC2001A  - Communicate effectively in the security industry
CPPSEC2002A  - Follow workplace safety procedures in the security industry
CPPSEC2003B  - Work effectively in the security industry
CPPSEC2004B  - Respond to security risk situation
CPPSEC2005A  - Work as part of a security team
CPPSEC2006B  - Provide security services to clients
HLTFA311A    - Apply first aid

5 ELECTIVE UNITS

CPPSEC2014A  - Operate basic security equipment
CPPSEC2011B  - Control access to and exit from premises
CPPSEC2015A  - Patrol premises
CPPSEC2017A  - Protect self and others using basic defensive techniques
TLIE2007A    - Use communication systems

Total Minimum Training Hours 80 Hours as per WA Police Licensing Requirement

COST

Security Officer Package  $590
First Aid              $149
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Total Cost:            $739
CERTIFICATE II IN SECURITY OPERATIONS
CROWD CONTROLLER COURSE
CERTIFICATE II IN SECURITY OPERATIONS
CROWD CONTROLLER COURSE

COURSE OUTLINE

The training workshops will address the following Units of Competency as identified in the National Training Package. 12 units of competencies must be successfully completed to attain the CPP20212 – CERTIFICATE II IN SECURITY OPERATIONS qualification.

7 CORE UNITS

CPPSEC2001A  - Communicate effectively in the security industry
CPPSEC2002A  - Follow workplace safety procedures in the security industry
CPPSEC2003B  - Work effectively in the security industry
CPPSEC2004B  - Respond to security risk situation
CPPSEC2005A  - Work as part of a security team
CPPSEC2006B  - Provide security services to clients
HLTFA311A        - Apply first aid

5 ELECTIVE UNITS

CPPSEC2010A  - Protect safety of persons
CPPSEC2012A  - Monitor and control individual and crowd behaviour
CPPSEC3002A  - Mange conflict through negotiation
CPPSEC3013A  - Control person using empty hang techniques
CPPSEC2011B  - Control access to and exit from premises

Total Minimum Training Hours 88 Hours as per WA Police Licensing Requirement

COST

Security Officer Package  $590
First Aid  $149

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Total Cost:  $739
CERTIFICATE II IN SECURITY OPERATIONS

COMBINED SECURITY OFFICER AND
CROWD CONTROLLER COURSE
CERTIFICATE II IN SECURITY OPERATIONS
COMBINED SECURITY OFFICER AND CROWD CONTROLLER COURSE

COURSE OUTLINE

The training workshops will address the following Units of Competency as identified in the National Training Package. 16 units of competencies must be successfully completed to attain the **CPP20212 – CERTIFICATE II IN SECURITY OPERATIONS** qualification.

7 CORE UNITS

- CPPSEC2001A  -  Communicate effectively in the security industry
- CPPSEC2002A  -  Follow workplace safety procedures in the security industry
- CPPSEC2003B  -  Work effectively in the security industry
- CPPSEC2004B  -  Respond to security risk situation
- CPPSEC2005A  -  Work as part of a security team
- CPPSEC2006B  -  Provide security services to clients
- HLTFA311A        -  Apply first aid

9 ELECTIVE UNITS

- CPPSEC2010A  -  Protect safety of persons
- CPPSEC2012A  -  Monitor and control individual and crowd behaviour
- CPPSEC3002A  -  Mange conflict through negotiation
- CPPSEC3013A  -  Control person using empty hang techniques
- CPPSEC2011B  -  Control access to and exit from premises
- CPPSEC2014A  -  Operate basic security equipment
- CPPSEC2015A  -  Patrol premises
- CPPSEC2017A  -  Protect self and others using basic defensive techniques
- TLIE2007A        -  Use communication systems

Total Minimum Training Hours 112 Hours as per WA Police Licensing Requirement

COST

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**Total Cost:** $939
CERTIFICATE III IN SECURITY OPERATIONS

ARMED SECURITY
CASH-IN-TRANSIT COURSE (CIT)
CERTIFICATE III IN SECURITY OPERATIONS
ARMED SECURITY - CASH-IN-TRANSIT COURSE (CIT)

COURSE OUTLINE

The training workshops will address the following Units of Competency as identified in the National Training Package. 14 units of competencies must be successfully completed to attain the CPP30411 – CERTIFICATE III IN SECURITY OPERATIONS qualification.

8 CORE UNITS

BSBFLM303C - Contribute to effective workplace relationships
BSBWOR301B - Organise personal work priorities and development
CPPSEC3001A - Maintain workplace safety in the security industry
CPPSEC3002A - Manage conflict through negotiation (Cert II Credit/Crowd Control)
CPPSEC3003A - Determine response to security risk situation
CPPSEC3005A - Prepare and present security documentation and reports
CPPSEC3006A - Coordinate a quality security service to customers
CPPSEC3007A - Maintain security of environment

6 ELECTIVE UNITS

CPPSEC3008A - Control security risk situations using firearms
CPPSEC3013A - Control persons using empty hand techniques
CPPSEC3050A - Load and unload cash in transit in an unsecured environment (Cert II Credit/Crowd Control)
CPPSEC3051A - Implement cash-in-transit security procedures
CPPSEC3052A - Inspect and test cash-in-transit security equipment
HLTFA311A - Apply first aid (Cert II Credit)

Total Minimum Training Hours 112 Hours as per WA Police Licensing Requirement

COST

Security Officer Package $800
First Aid $149

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Total Cost: $939
HANDGUN ORIENTATION COURSE
The Handgun Orientation course is specifically tailored towards individuals who are considering a career pathway into the demanding and specialised sections of the workforce; whether it is your desire to enter into the Military, Law Enforcement or Armed Security (Cash in Transit) service, this course is your first step in the right direction.

The course goal is to deliver a high level instruction on the basis of Knowledge, Skills and Attitude necessary for any individual considering a career in Law Enforcement, Armed Security, Military or owning a handgun for sports shooting. However, you may simply desire to overcome your fear of firearms.

This course also suits those individuals who require a more tailored instruction of personal development and at the end of the course you will gain the knowledge, skill and attitude that will shift your belief that guns are something to be afraid of. This could not be further from the truth; firearms are no more dangerous than the motor vehicle you drive to work every day.

COURSE STRUCTURE

The course is designed to run over an 8-hour day and course participants will gain knowledge on all the necessary safety aspects of handling, inspection and serviceability of the handgun, the use of the handgun, the relevant legislation relating to firearms in general and the basics on Firearms Safety.

Course participants will then partake in a practical qualification shoot at the firing range, where there will be a Senior SIG ACADEMY Firearms Instructor and Range Safety Officer to put you through your paces, which is designed to ultimately entrench the knowledge learnt earlier in the day. Here you will reinforce the dry practice skills learnt at the Academy thus developing the right attitude to become a smarter, safer and more confident operator.

COURSE OUTLINE

The content of this course may fulfill local requirements for sports shooting clubs and other permits. In any case, this course will exceed those requirements.)

- Basic fundamentals and safety
- Potential Dangers (penetration, ricochet, accidental discharges, etc.)
- Components and operation of modern pistols and or revolvers.
- Types, components, and purposes of modern ammunition
- Applicable laws relating to firearm categories and to the licensing requirements, interstate travel and transportation, and storage of firearms.
- Administrative loading and unloading of semi-automatic pistols and or revolvers.
- The fundamental of marksmanship and basic shooting techniques.
- Preventative Maintenance (cleaning, maintenance, inspection, and safe storage)
- Live fire drills on an approved shooting range.

(Continue next page)
COURSE REQUIREMENTS

100 rounds of ammunition are required for the training. Ammunition is available for purchase from SIG ACADEMY for the courses only.

You are required to wear tactical pants or good comfortable pants with belt loops, you must bring a strong belt suitable for wearing holsters and mag pouches.

Closed shoes or boots (footwear must be suitable for rapid movement and turning). Sunscreen, insect repellent, hydration system or water and baseball type cap.

It is highly recommended that you bring all of the above to the course; instructors have the right to refuse students from attending the training if they turn up unprepared or not wearing appropriate clothing.

SIG ACADEMY will provide students with firearms, holsters, PPE and ammunition. If you have a specific duty gear such as holsters and belts that you wear on duty feel free to bring it along providing it suits SIG SAUER P250, Glock 17 and 22 models.

*Please note: If you’re an agent or law enforcement officer who has a permit for your own firearms you must contact us before you can bring your own firearms or ammunition to the course for approval.

PREREQUISITES

There are no prerequisites required for this course.

FURTHER STUDY

After successful completion of the Handgun Orientation Course – Students then have the option to progress their study and complete a CPP30411 Certificate III in Security Operation with the CIT Armed Security Electives.

COURSE FEES AND PAYMENTS

This program has a course fee of $490 payable in one of two ways:
In order to secure a place on the course a 50% Deposit of $245 upon enrollment is mandatory. An upfront enrollment fee of $490 is also accepted.

A minimum of 100 rounds of 9mm ammunitions required and the cost for 100 rounds is $50.

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CIT – ARMED GUARDS QUALIFICATION SHOOT
CIT – ARMED GUARDS QUALIFICATION SHOOT

THE WA POLICE LICENSING APPROVED COURSE OF FIRE FOR ARMED SECURITY OFFICERS

FIREARMS SIX MONTHLY QUALIFYING SHOOT

Under Section 24 of the Security and Related Activities (Control) Act 1996 provides for a security officer’s license to be endorsed for carriage of a firearm while escorting money or articles of value, or for standing guard at an automatic teller machine while it is malfunctioning or is being repaired or serviced.

The holder of a firearm endorsement for the purpose of cash-in-transit armed Security Officer duties under Section 24 of the Security and Related Activities (Control) Act 1996 has a condition imposed on the license to re-qualify at an approved industry specific assessment and a qualifying shoot every six months.

The current approved security industry specific firearms unit of competency is: CPPSEC3008A – Control Security Risk Situation Using Firearms as part of the CPP30411 – Certificate III In Security Operations Qualification.

This assessment and qualifying shoot has a minimum of (4 hours) student / trainer face-to-face contact and delivery. The course must be undertaken through an approved Registered Training Organisation (RTO) and by an approved firearms instructor.

Failure to comply with the above requirement by the due date on your firearms endorsement will result in the immediate suspension of the firearms endorsement.

PREREQUISITES

- Students are required to be a minimum of 18 yrs of age and must pass a Language, Literacy and Numeracy (LLN) test.
- Must hold a current Security Officer License.
- Must have successfully completed CPP30411 – Certificate III In Security Operations including the Cash it Transit (CIT) electives prior to being accepted and enrolled on the course.

COURSE STRUCTURE

Failure to comply with the above requirement by the due date on your firearms endorsement will result in the immediate suspension of the firearms endorsement.

The structure of the course incorporates the following Unit of Competency: CPPSEC3008A – Control Security Risk Situations Using Firearms.

The training is conducted using the face-to-face delivery method, with a theory and practical live firing assessment at an approved range over a minimum of four hours.

(Continue next page)
CERTIFICATION

Upon successful completion of this course, participants will be awarded the following;

- Statement of Attainment with the Unit of Competency CPPSEC3008A Control Security Risk Situations Using Firearms (with the firearms model and calibre qualified with.)
- Completed Firearms Qualification Form
- This statement of attainment and approved firearms qualification form can be used by the student to submit to police licensing to prove currency to hold a security firearms endorsement.

COURSE FEES AND PAYMENT OPTIONS

This qualification has a course fee of $250 payable upfront on enrollment. The fee includes range hire, PPE, ammunition required, firearms required to qualify with, instructions and certification.

We run this program every Thursday except public holidays.

COURSE REQUIREMENTS

You are required to wear tactical pants or good comfortable pants with belt loops; you must bring a strong belt suitable for wearing holsters and mag-pouches.

Closed shoes or boots (footwear must be suitable for rapid movement and turning). Sunscreen, insect repellent, hydration system or water and baseball type cap.

It is highly recommended that you bring all of the above to the course; instructors have the right to refuse students from attending the training if they turn up unprepared or not wearing appropriate clothing.

SIG ACADEMY will provide students with firearms, holsters, PPE and ammunition. If you have a specific duty gear such as holsters and belts that you wear on duty feel free to bring it along providing it suits SIG SAUER P250, Glock 17 and 22 models.
DEFENSIVE TACTICAL HANDGUN PISTOL/REVOLVER
DEFENSIVE TACTICAL HANDGUN
PISTOL/REVOLVER

This 1-day Defensive Tactical Handgun course focuses on enhancement of basic shooting
fundamentals and defensive tactics skills with the semi-automatic pistol.

Students will learn enhanced dry-practice and live-fire techniques that focus on
development of defensive tactics skills in preparation for use of the semi-automatic
pistol for private armed security and law enforcement applications. This course will also
cover the primary elements of defensive combat mindset, situational awareness, basic
principles on the use of force and firearms, the physiological response and reaction of the
human body under duress.

COURSE OVERVIEW AND TOPICS COVERED

- Universal firearms safety rules.
- Fundamentals of shooting.
- The natural action stance and grip.
- Mental conditioning and defensive combat mindset.
- Developing tactical aptitude and situational awareness.
- Safe operation and control of the semi-automatic pistol.
- Presentation from the holster.
- Loading / unloading under stress.
- Threat assessment and scanning
- Emergency reloads, tactical reloads and speed reloads.
- The importance of dry-practice and enhancing your skills.
- Lawful use of force and the law.
- Engaging multiple threats.

PREREQUISITES

You must demonstrate basic understanding of safe firearms handling skills and holster
proficiency or you must have successfully completed the Handgun Orientation Course
through the SIG ACADEMY in order to enroll in the Basic Tactical Pistol program.

REQUIREMENTS

Minimum of 250 rounds required to complete the course and can be purchased from
SIG ACADEMY at $40 per 100 rounds. You are required to wear tactical pants or good
comfortable pants with belt loops, you must bring a strong belt suitable for wearing
holsters and mag pouches. Closed shoes or boots (footwear must be suitable for rapid
movement and turning). Sunscreen, insect repellent, hydration system or water and
baseball type cap.

It is highly recommended that you bring all of the above to the course; instructors have
the right to refuse students from attending the training if they turn up unprepared or not
wearing appropriate clothing.

(Continue next page)
SIG ACADEMY will provide students with firearms, holsters, PPE and ammunition. If you have a specific duty gear such as holsters and belts that you wear on duty feel free to bring it along providing it suits SIG SAUER P250, Glock 17 and 22 models. Please note: If you’re an agent or law enforcement officer who has a permit for your own firearms you must contact us before you can bring your own firearms or ammunition to the course for approval.

SETTING HEALTH & SAFETY STANDARDS FOR THE INDUSTRY

The safety of our staff, our customers and the public is our highest priority. It takes precedence over all other aspects of our business.

In health and safety, our record currently sets a standard for the industry (zero Injury/accidents Statistics in over 17 years we have been in business). This requires constant effort in all aspects of risk management, process control, training and communication. Our responsibility is to exercise safety leadership and maintain a safety conscious working environment at every level of our operation. We are dedicated to making this attitude part of our culture and everyday activities.

Our policy of having a workplace free from alcohol or drugs is part of our commitment to building a safer network for our customers and staff.

All employees – including frontline staff, those in safety-critical roles, firearms division, administrative staff and senior management – are subject to random testing at any time while they are reporting to work or undertaking work.

REASONABLE SUSPICION DRUG AND ALCOHOL SCREENING FOR STUDENTS

SIG ACADEMY reserves the right to test any eligible student undertaking firearms training for the use of prohibited drugs or alcohol when actions of said individual student are such to provide reasonable suspicion of the use of drugs or under the influence of alcohol. Any trainer, administrator or support staff may report reasonable suspicion to the lead instructor or the director of training who will, along with the referring party, decide on the need for drug or alcohol testing.

Students who fail drug or alcohol tests are removed immediately from the course.

CONFIDENTIALITY

SIG assures discretion and the confidentiality of all testing and results. Dignity is never compromised. Only certified laboratories are used for the processing of collected samples and all testing is conducted according to federal and state requirements.

CLEARANCE PROCESS

Please note at the SIG ACADEMY we have a stringent clearance process and specific disqualification provisions for those with previous criminal record who wish to enroll in any of our security courses, tactical programs or firearms training (in Australia or any other country).

(Continue next page)
We conduct criminal background checks on all students upon enrollment, if you are found to have a criminal conviction against your name, unfortunately you will not be able commence any security, tactical and firearms courses with us.

Please note that your acceptance will be subject to a satisfactory national police clearance report.

If you have any doubt whatsoever about your eligibility to apply for any course, permit or license you can contact the WA Police Licensing Division on (08) 9351 0699.

**COURSE FEES AND PAYMENT OPTIONS**

This qualification has a course fee of $550 payable as follows: The payment of $200 is mandatory in order to secure a place on the course and full payment is required before commencement.

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How frequently do you train with your duty weapon? The industry firearms training frequency and requirement are not nearly as rigorous as it should be. This is why we have developed this program PD - Industry Shoot for law enforcement officers and armed security personnel.

Training and development require time and money, the two rarest things in many armed professionals lives, these is why we have developed this program as part of our commitment to improving officer safety, public safety and help raise the industry standards. Law enforcement officers are required to qualify at an approved course of fire assessment only once a year, shooting only 24 rounds for the entire qualification to maintain their ability to carry a firearm.

We all know that this is nowhere as close as good enough as it should be for an officer to operate with high level of proficiency and safety armed in public.

Professional development in firearms training has its undeniable massive benefits. If you are ever in a life threatening defensive situation, can you prove it has been less than 6 months since you’ve used your firearm and shot last? Can you prove your proficiency and accuracy was at an acceptable level where it should be?

Investing in your own professional development and undertaking training courses as an armed professional is an excellent way to prove that you are proficient with sound skills and knowledge to operate effectively in your industry and capable of making the right tactical decisions in critical situations.

How often should you train? As often as you possibly can, you can never have enough training. Shooting on a regular basis helps keep your firearms training frequency at an acceptable level.

If your proficiency and accuracy is questionable, shooting only once or twice a year, how can you protect yourself and save others in a life threatening situation? How can you provide evidence in any case to prove that you are well trained at high level?

BENEFITS OF THIS PROGRAM

- Improve your proficiency with firearms
- Improve your firearms safety awareness
- Improve your overall performance and shooting accuracy
- Improve your speed and reaction time
- Help you manage stress
- Increase your confidence
- Provide you with an attendance certificate
- Access to our free app to upload your record of results
- Personal firearms training register signed by one of our firearms instructors
- Record keeping of amount of ammunition fired
- Access to our instructor video library, tactical tips and news

(Continue next page)
WHO SHOULD ATTEND THIS PROGRAM

- Law Enforcement Officers
- Armed Security Professionals
- Armed Cash-In-Transit Officers
- Military Personnel

WHAT’S INCLUDED IN THE $100?

- Firearms instructor and safety officer
- Instructions and defensive tactical scenarios
- Shooting the approved course of fire and recording your results
- Firearms and equipment required (holsters, mag pouches, and all PPE)
- Paper targets
- Range hire

REQUIREMENTS

Minimum 100 rounds of ammunition are required for the training. Ammunition is available for purchase from SIG ACADEMY for the courses only at $45 per hundred rounds.

You are required to wear tactical pants or good comfortable pants with belt loops; you must bring a strong belt suitable for wearing holsters and mag pouches.

Closed shoes or boots (footwear must be suitable for rapid movement and turning). Sunscreen, insect repellent, hydration system or water and baseball type cap.

It is highly recommended that you bring all of the above to the course; instructors have the right to refuse students from attending the training if they turn up unprepared or not wearing appropriate clothing.

SIG ACADEMY will provide students with firearms, holsters, PPE and ammunition. If you have a specific duty gear such as holsters and belts that you wear on duty feel free to bring it along providing it suits SIG SAUER P250, Glock 17 and 22 models.

Please note: If you’re a licensed security agent or law enforcement officer who has a permit for your own firearms you must contact us before you can bring your own firearms and/or ammunition to the course for approval.

PLEASE NOTE:

This program runs ONLY once a month on first in basis - Numbers are limited and places fill up fast due to high demand, we will endeavor to run 2 programs per month in the future and will keep you posted.
## COURSE PRICE LISTING

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FAQ
FREQUENTLY ASKED QUESTIONS
FREQUENTLY ASKED QUESTIONS

Where is the SIG ACADEMY?

The SIG ACADEMY is located at 7/15 Vanden Way, Joondalup, between Delage Street and Mercer Lane. We find this location suitable as it is close to public transport and the recently upgraded Joondalup Shopping Centre.

How do I get there?

By public transport – Alight from Joondalup Train Station (Clarkson Line), walk 1 kilometre in a westerly direction crossing over Joondalup Drive.

By vehicle – Free parking is provided in the vicinity of the SIG ACADEMY. To ensure we remain friends with neighbouring businesses please do not park directly outside their business.

What time do I need to attend?

On the first day of attendance, the course commences at 10.00am. The course is scheduled to run from 9.00am to 5.00pm Monday to Friday apart from public holidays. It is a police licensing course requirement that you attend 80 hours of tuition. This is conducted over a thirteen-day period.

What do I need to bring?

A good sense of humour and willingness to learn! Please make sure you have one form of a photo ID from the list below when attending the SIG Academy.

Examples of acceptable forms of ID:

- Driver’s Licence
- Australian Passport
- Visa (with Non-Australian Passport) for international students

Course notes and writing materials are supplied. You may want to bring your own notebook to take your own notes but this is not a requirement.
You may want to bring your own food. Food and beverages are able to be stored in a large refrigerator on site. Tea and Coffee is also provided for on site.

**What should I wear?**

Smart casual clothing. The program includes physical activities. To conduct these activities closed comfortable shoes should be worn. Thongs, sandals and bare feet are not suitable.

**Is the course completely classroom based?**

No. The SIG ACADEMY is part of the SIG Group. The SIG Group provides security services to clients throughout Western Australia and is the only Registered Training Organisation that is also attached to a fully functional security business. This partnership affords learners who undertake courses through the SIG ACADEMY to obtain ‘hands on’ experience by visiting and observing a security site in operation. As part of your training you will visit at least one security site.

**Do I need to bring food and refreshments?**

No, there are many food options nearby you can easily walk to.

**What should I do if I am unable to attend a day or part of the course?**

You are able to make up missed time by arrangement. In the event that you have an unsuitable day to attend (for example you are required at court) please notify your trainer well in advance. If you are ill, please notify your trainer as soon as possible.

**Do I have to do the First Aid component?**

HLTFA311A Apply First Aid is a core unit of competency part of the CPP20212 Certificate II in Security Operations and it is also a requirement in obtaining your security licence from the Police Licensing Centre that you have current and valid first aid certification. If you possess a current HLTFA311A Apply First Aid within the last 10 months, then you do not need to re-qualify in these skills. However if you only have a couple of months left on your certification until it expires we recommend you re-qualify.

**How difficult is the course?**

The course is structured to ensure everyone fully understands every aspect to operate effectively in the security industry. The learning is delivered in a manner that takes into account learning difficulties and challenges. We take the time to ensure you fully understand the material and are able to remain compliant with all acts, regulations and procedures. We ensure that you will leave the SIG ACADEMY not only with your qualification but armed with complete confidence that you will be an effective Security Officer and/or a Crowd Controller.
Can I undertake the course through Recognition of Prior Learning (RPL)?

Yes. If you possess the skills and are able to provide full documentation this could be an option for you. Contact the SIG ACADEMY on 1300788827 for further information.

Must I do the Crowd Control Electives?

No. However analysis of the jobs currently available within the security industry indicates that more and more employers are seeking this qualification. Possessing the crowd control qualification may increase your employment opportunities within the security industry.

What if I have any further questions?

Contact our friendly staff and one of our team members will be happy assist you with any questions you may have.

After completing the course how do I apply for my security license?

Your Security Officer and/or Crowd Controller Licence must be issued by WA Police Licensing Division, (please see contact details and address below). Once you have successfully completed the course at the SIG ACADEMY, you will be issued with your certificate. For your licence to be issued you are required to attend Police Licensing with all the required documentation to assist in the processing of your licence. This is explained further within the course.

Western Australia Police Licensing Services (Security)
Mason Bird Building
303 Sevenoaks Street
Cannington WA 6107

Contact Details
Tel: 1300 171 011
Fax: (08) 9454 1533
Email: securitylicensing@police.wa.gov.au

Opening hours
Monday - Friday - 8:00am - 4:00pm
Telephone contact hours: 8:00am - 4:00pm

Please note that new applications are not accepted after 3.15pm and renewals are not accepted after 3.30pm due to time taken to process applications.

What will I receive at the successful completion of the CPP20212 Certificate II in Security Operations Course?

Your CPP20212 Certificate II in Security Operations Certificate and a copy of the current application required for your licensing process by WA Police Licensing Services and a USB Drive containing information and all the units of study you undertake plus PDF versions of all relevant legislative acts which are handy for future reference.

Please read the Student Handbook which includes all the terms and conditions by visiting our website on the link below.

http://sig.edu.au/terms-and-conditions
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